

Sutton Hall - Stockcross

COVID-19 Risk Assessment - Example for hirers of Sutton Hall, Stockcross

The risk assessment, below, contains the minimum COVID-19 preparedness and safety measures which hirers must agree to undertake when hiring Sutton Hall. These requirements are necessary to increase the safety of the hirers' group members.

Hirers of Sutton Hall may add their activity-specific risks and mitigations to this form or add all the below points to the risk assessment for their specific activity.

This COVID risk assessment supplements the Hall's existing Risk Assessments.

Group = the hirer

Area of Risk	Risk identified	Actions to take to mitigate risk	Notes
Cleanliness/ sanitisation of hall and equipment	The hall may not have been sanitised sufficiently well before entering	Prior to each session the group's Hirer/organiser sanitises any equipment provided by the hall and all touchpoints in all rooms intended for use during the hire session.	
	During use viral contamination may occur.	After the session the group's Hirer/organiser sanitises any equipment provided by the hall and all touchpoints in all rooms which were used during the hire session.	
	Hirer/group members bring own equipment into the Hall	All own equipment brought by the group is sanitised prior to being brought into the hall & removed from the premises immediately after the hire period	

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<p>Managing Social distancing</p>	<p>2 metre social distancing is not maintained increasing risk to members</p> <p>Older or infirm people may need longer to use toilets</p>	<ul style="list-style-type: none"> - Hirer must advise their group to comply with social distancing - Use the one-way system from entry/exit to the hall. - Adopt layout advised. - Follow hall capacity limits in different areas - maintain controls on entry/exit - not allow anyone in areas out of bounds. <p>Recommend that anyone needing more time should use the disabled toilet.</p>	<p>Older or infirm people who need longer to use the facilities should use the disabled toilet</p>
<p>Respiratory hygiene</p>	<p>Transmission among group members</p>	<p>Catch It, Bin It, Kill It.</p> <p>Hirer to:</p> <ul style="list-style-type: none"> - remind group to avoid touching mouth, eyes, and nose. - Provide tissues and ask all to dispose into a bin or disposable rubbish bag - hirer must remove bin bags containing waste and put into the Grundon bin in the car park <p>Maximise ventilation during the hire session by opening windows and doors.</p>	<p>Remember to bring tissues and hand sanitiser.</p>
<p>Hand cleanliness</p>	<p>Transmission among group members and to the premises</p>	<p>Hirer to:</p> <ul style="list-style-type: none"> - Advise group to use sanitiser on entering and exiting the hall, to wash hands regularly using soap and paper towels. 	

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		<ul style="list-style-type: none">- After the session the group's Hirer/organiser sanitises any equipment provided by the hall and all touchpoints in all rooms which were used during the hire session	
Someone becomes unwell during a session	Transmission to other members of group and premises	<p>Follow hall instructions.</p> <ul style="list-style-type: none">- Move person to safe area (away from others or outdoor)- obtain contacts details- inform Hall contacts Jay Chandler & Mark Nevitt.	Health emergencies are of highest priority. Telephone contact numbers are on the emergency signs in hall

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